



Natural gas emergency response procedures summary



We Energies employees will take these actions when they arrive at an emergency site.

Assess situation and take action to protect life

- ✓ Establish incident command
- ✓ Wear appropriate PPE/safety equipment
- ✓ Use instruments to determine severity and extent of problem
- ✓ Assess risks and hazards quickly
- ✓ Protect life, including your own. If needed:
 - Evacuate area
 - Eliminate ignition sources
 - Turn off meters, pipes and appliances to control source
 - Keep people/traffic away from site
- ✓ Check for natural gas in all occupancies and underground structures (manholes, road cracks, other openings)

Report situation to dispatchers via radio

- ✓ Be specific
- ✓ Be complete
- ✓ Let dispatcher know what your plan is and what you have done
- ✓ Declare major incident if appropriate: 10-101 natural gas emergency (dispatcher will follow predetermined notification procedure)

Request additional resources needed to make area safe

- ✓ Fire/police for evacuation assistance, traffic control and protection for area, fire suppression equipment
- ✓ Additional crews, equipment or supervisors as needed
 - a) Natural gas distribution
 - b) Natural gas regulation
 - c) Service fitters
 - d) Electric troubleshooters to disconnect service at pole
- ✓ Office assistance for main, service curb valve information, valve locations for major shutdown, emergency locates
- ✓ Refer to complete Written Emergency Plan and Written Emergency Procedures Manual

It is important that We Energies personnel are allowed access to the natural gas facilities at the emergency site to help make the area safe for other first responders and for the general public.