Residential existing home natural gas service application

(one or two living units)

Homeowner information

Homeowner name: _____ Email: _____

Social Security #: _____ Driver's license #: _____

Co-applicant name: _____ Email: _____

Social Security #: _____ Driver's license #: _____

Tax exempt? ☐ Yes ☐ No

Current mailing address: _____ City: _____ State: _____ ZIP: _____

Preferred contact method: ☐ Email: _____ ☐ Phone: (____) _____ (Required for some communications)

Site information

Service address/Fire # _____ County: _____

☐ City ☐ Town ☐ Village (enter tax municipality): _____ State: _____ ZIP: _____

Nearest intersection: _____

House was built prior to Dec. 1, 1978 (if yes, an energy audit is required): ☐ Yes ☐ No

Structure information

Square footage of home: _____ **Dwelling type:** ☐ Single family ☐ Duplex **Primary residence:** ☐ Yes ☐ No

Building type: ☐ Frame construction ☐ Mobile / factory-built structure

☐ Other (garage, outbuilding, etc.) ☐ Metal roof

Natural gas service requirements

Important note: Please discuss this application with your builder and/or contractors. This is critical in determining the correct service size for your future needs. Incomplete forms and/or inaccuracies could cause delays.

Natural gas equipment: (Check all that apply)

Equipment	Qty.	Total BTUs	Equipment	Qty.	Total BTUs
☐ Furnace/boiler			☐ Water heater		
☐ Tankless/on-demand water heater			☐ Dryer		
☐ Range			☐ Generator		
☐ Pool/hot tub heater			☐ Fireplace		
☐ Other (i.e., natural gas grill)					
☐ Other (i.e., natural gas grill)					

Total BTU load: _____

Gas meter pressure: ☐ 7" water column ☐ 2 lbs per square inch (psi) Requires customers to install over-pressure protection for appliances.

Heating or plumbing contractor information

Company name: _____ Company phone: (____) _____

Contact name: _____ Contact phone: (____) _____ Email: _____

For office use only Rec'd date _____

Scanned _____ Mtr rdg rte _____ Town code _____ Premise ID _____ AMR? ☐ Y ☐ N

Gas WR # _____ Electric WR # _____ Cust # _____ Check Experian ☐ Y ☐ N Refer to positive ID ☐ Y ☐ N

(Signature/return instructions on Page 2)

Location of customer-owned facilities and natural obstacles

For any above or underground facilities or obstacles on your property, check the appropriate box(es) below and mark them on your plat of survey, site plan or sketch details.

☐ Well ☐ Bedrock (rocky ground) ☐ Future decks, additions, structures or fencing
☐ Septic ☐ Steep hill ☐ Underground tank/fuel lines ☐ Electric dog fence
☐ Sewer lateral ☐ Trees ☐ Customer-owned cable ☐ Sprinkler system
☐ Drain tiles/downspouts ☐ Retaining wall ☐ Yard lighting ☐ Other: _____

Do you have any wetlands, waterways, ground waters; threatened or endangered species; cultural or historical resources; hazardous spills or materials?

☐ Yes ☐ No If yes, please explain:_____

Note: If any of the above are discovered during construction, crew activity will stop, and we will notify you of subsequent action. This may result in delays in scheduled construction and/or additional costs.

Lawn/pavement repair

After installation is complete, we will backfill with existing soil. You have the option to request that we plant seed or sod at an additional cost. For more explanation on surface restoration, please go to www.we-energies.com/service/surface-repair.htm or call and request a brochure.

Is additional restoration requested? ☐ Yes ☐ No

Authorization

I certify that I own or am the authorized representative of the person(s) who owns the property indicated in this application. I certify the information provided is accurate and I will promptly inform We Energies of any plan revisions. If installation requirements differ from what is submitted on this application, I understand these changes may result in an increased cost to me. I also understand a daily customer charge will be included in my monthly bill and begins the day the natural gas meter is installed, whether or not natural gas is being used.

Signature: _____ Date: _____/_____/_____

Printed name: _____

Remember: Involve your HVAC provider when filling out this application. They will be able to make sure your application is accurate. Also, make sure your application is signed to avoid delays.

What we need from you:

1. Application*
2. Plat of survey and/or site sketch.* Example and instructions on next page.

*Required

Return instructions:

Email: co-non-design-central@we-energies.com
Mail: We Energies, Central Group, PO Box 2046, Milwaukee, WI 53201
Fax: 262-574-6401 or 800-632-1460

When we receive your application, you will receive a confirmation email. We look forward to working with you.

Natural gas and property site sketch

Service address: _____

Location of customer-owned facilities: We need a plat of survey and/or site sketch with this application. Mark the following on the plat and or/sketch: **Meter locations**: "G" for gas. **Distance:** (In feet) from the nearest corner of the building to desired meter locations. **Additional items:** Show applicable items from list below. Example on next page.

1. **Trees and bushes** – Show current landscaping that could cause obstacles.
2. **Metal roof** – Meters should be on the gable end of building. Snow and ice shields are mandatory on pitched sides.
3. **Water** – Show current and proposed municipal water lines or private well. Include connecting pipes to the building.
4. **Sewer** – Show current and proposed municipal sewer lines or private septic system. Include connecting pipes to the building.
5. **Propane (LP)** – Show current and proposed tanks and connecting fuel lines.
6. **Other above-ground and underground facilities** – Show current and proposed facilities including:

☐ Private underground wiring	☐ Sprinkler systems	☐ Drain tile/down spouts/sump pump lines
☐ Private cable/satellite systems	☐ Air conditioning units	☐ Geothermal heat pumps and lines
☐ Invisible fences	☐ Fresh air intakes	☐ External wood furnace and lines
☐ Private outdoor lighting	☐ Retaining walls	☐ Decks, patios, swimming pools, outbuildings

At construction time, all existing or proposed private underground facilities must be marked or exposed before service can be installed. We Energies and/or its agents are not liable for any damage to private underground facilities that are inadequately marked and/or exposed.

PROPERTY SITE SKETCH

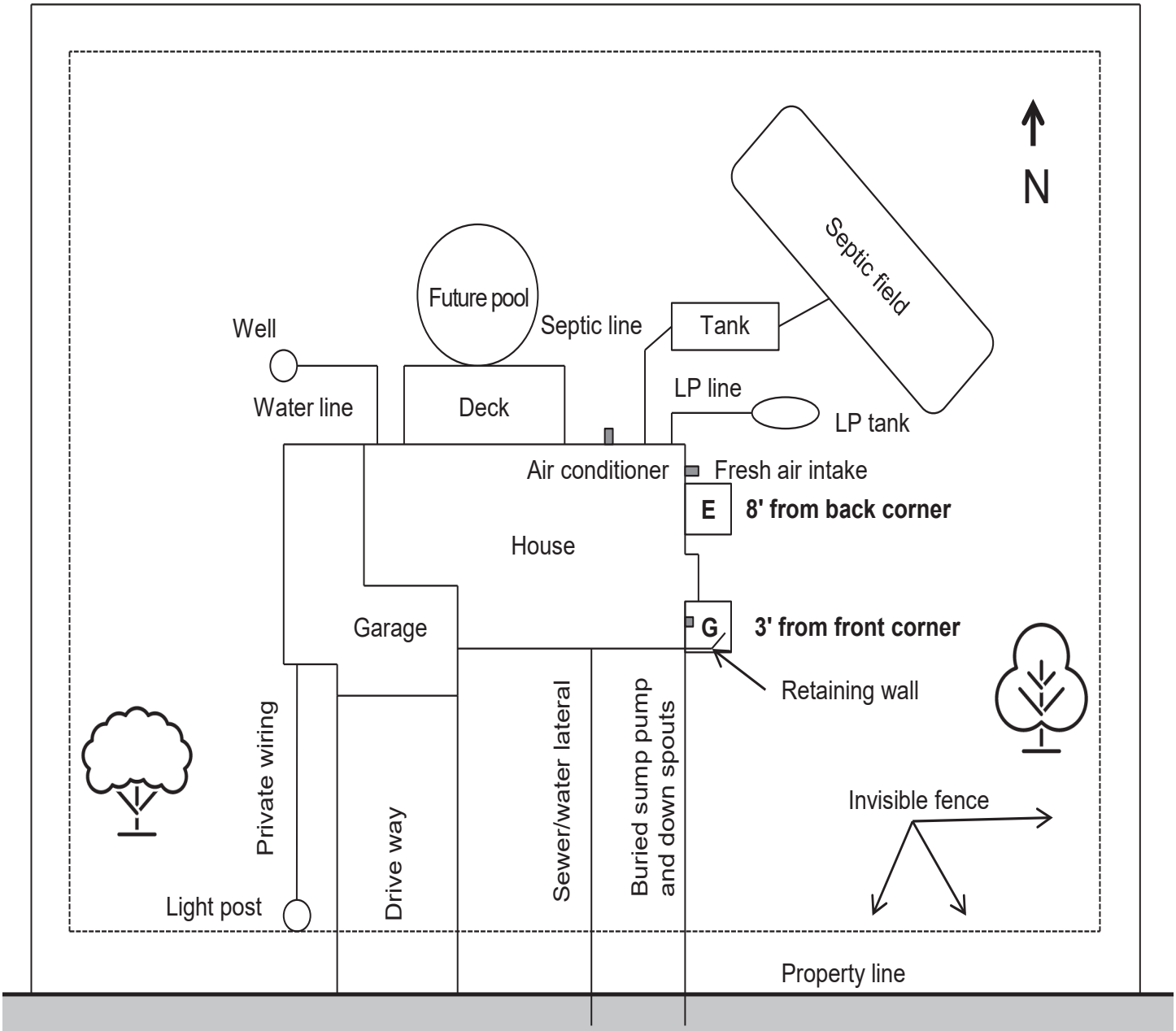
_____ feet from property line to front of house.

_____ feet from property line to side of house with meter(s).

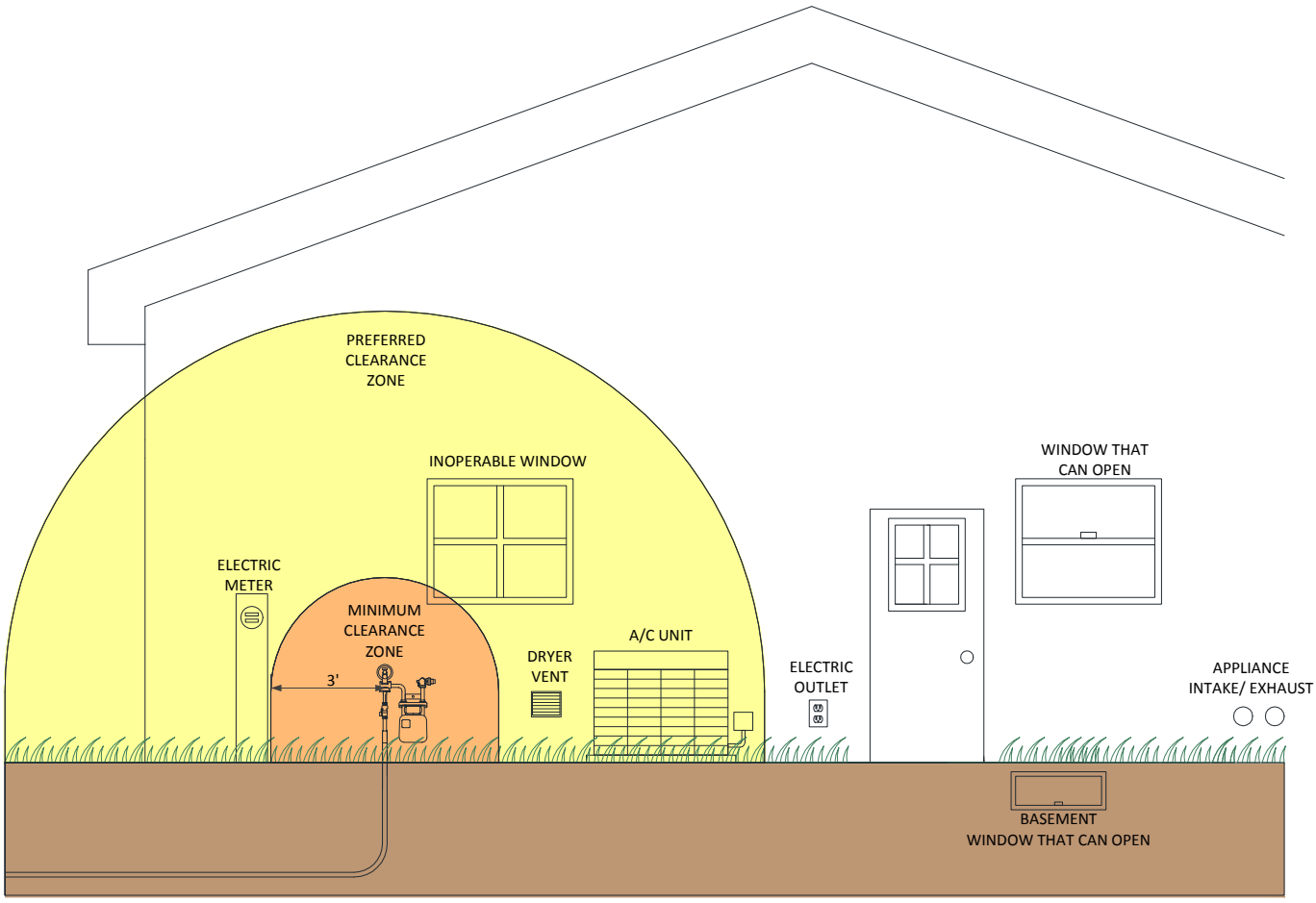
N

Example site sketch

400 feet from property line to front of house. 200 feet from property line to side of house with meter(s).



Sketch of lot, home/building, and all applicable customer-owned facilities.

Natural gas meters

- The National Fuel Gas Code (NFPA 54), manufacturer guidelines, and industry best practices require certain clearances be maintained from the natural gas meter assembly to sources of ignition, air intakes, windows/doors, structures, etc.
- Natural gas meters should be located outside the building.
- We prefer a 10-foot clearance from the natural gas meter assembly in the cases of sources of ignition and air intakes, including doors and windows.
- If a 10-foot clearance is not practical, a 3-foot clearance is the minimum distance that must be maintained.
- Windows that cannot be opened are exempt from clearance requirements.
- The assembly shall not be located directly below exhaust vents that may produce condensation that can drip on to the meter assembly.
- In unique situations where these requirements cannot be met, your service representative will discuss options with you.