

Residential owner agreement



This form is used to indicate how you would like energy service(s) provided to your residential rental property when it is between tenants. This information will be used to determine future billing responsibility when there is no tenant. We may hold you responsible for the energy used at this property and associated billing charges, or disconnect the service in the absence of an owner agreement.

Property/owner information:

Property address: _____ City: _____ State: _____ ZIP: _____

Legal ownership name: _____
(entity/person responsible for bill between tenants per the agreement)

Project/division name (if applicable): _____

Owner address: _____ City: _____ State: _____ ZIP: _____

Owner phone (day): _____ Owner phone (evening): _____

Owner email: _____ Tax ID/SSN: _____

Please indicate how you would like billing responsibility for energy service(s) handled between tenants by selecting one of the following owner agreement options. The agreement you select will apply to both the electric and natural gas service at all rental units at this location. Please review the disconnection rules below prior to making your selection.

Option 1 - All-year agreement

I accept billing responsibility for energy service between tenants. By selecting this option, I will be billed for all energy use between tenants unless I notify We Energies otherwise. Mail bills to:

Address: _____ City: _____ State: _____ ZIP: _____

Option 2 - Lock/disconnect agreement

I do not want to assume billing responsibility between tenants. I request that We Energies disconnect service to the rental dwelling unit. **I affirm that service disconnection will not endanger human health or life, or cause damage to property. (See disconnection rules below for additional requirements.)**

Disconnection rules

If you choose to have service disconnected at meter(s) located inside a building or otherwise inaccessible location, you will need to provide us access to disconnect the service(s). **Under Public Service Commission of Wisconsin rules for cold-weather disconnections, we are required to verify that residential premises are vacant before disconnecting natural gas and electric service between Nov. 1 and April 15. We will need access to both the living unit and the meter(s).** Arrangements for this access must be made within 15 days of a tenant's move to avoid being billed for energy services. After service is disconnected, a reconnection fee may be added to your account if you request reconnection in your name.

Owner signature (required): _____ Date: _____

(agreement applies to additional properties identified on back of form)

Additional information

I don't own this property.

Owner's name (if known): _____ Owner's phone: _____

Mailing address: _____

A new tenant has moved in.

Tenant's name (required): _____ Date responsible (required): _____

Previous address (if known): _____

Phone: _____ SSN: _____ Date of birth: _____

I would like this owner agreement to apply to these additional residential rental properties:

Address: _____ City: _____ State: _____ ZIP: _____

Address: _____ City: _____ State: _____ ZIP: _____

Property management company (if applicable)

Company name: _____

Contact name: _____

Address: _____ City: _____ State: _____ ZIP: _____

(Between tenants, bills will be mailed to this address)

Phone: _____ Fax: _____

Email: _____ Tax ID/SSN: _____

Submit completed form to:

Fax: 262-523-7823 or 800-354-3585 Or

Mail: We Energies, Customer Records – P288, P.O. Box 2046, Milwaukee, WI 53201

For more information to help you manage your rental property, visit our Property Manager website at www.we-energies.com/rental or call 800-714-7777.