



Michigan Residential Owner Agreement



This form is used to indicate how you would like energy service(s) provided to your residential rental property when it is between tenants. This information will be used to determine future billing responsibility when there is no tenant.

Property/owner information:

Property address: _____ City: _____ State: _____ Zip: _____

Legal ownership name: _____
(Entity/person who is responsible for the bill between tenants per the agreement)

Project/division name (if applicable): _____

Owner address: _____ City: _____ State: _____ Zip: _____

Owner e-mail address: _____

Owner phone: () () Tax ID/SS#: _____
day evening

Please indicate how you would like responsibility for energy service(s) handled between tenants by selecting one of the following owner agreement options. The agreement you select will apply to both the electric and gas services.

OPTION #1 – All year agreement

I accept billing responsibility for energy service between tenants. By selecting this option, I will be billed for all energy usage between tenants unless I notify We Energies otherwise.

OPTION #2 – Lock/disconnect agreement

I do not want to assume billing responsibility between tenants. I request We Energies terminate service to the rental dwelling unit. **I affirm that service termination will not endanger human health or life, or cause damage to property.**

OPTION #3 – No permanent agreement

I do not want a permanent agreement. I understand that you will notify me at each tenant change and ask me to select whether I want energy service placed in my name or disconnected. **I understand that I will need to provide We Energies with my response within 15 days of the notification to avoid being billed for energy service.**

Please mail the bills to: (circle one) (1) my owner address shown above or (2) the address listed here:

Street address: _____ City: _____ State: _____ Zip: _____

Disconnection rules

If you choose to have service disconnected at a meter(s) located inside a building or an otherwise inaccessible location, you will need to provide access for our metering staff to disconnect the service(s). **Under Michigan Public Service Commission Administrative Rule R460.2162 (d)(i) for disconnections, we are required to verify that residential premises are unoccupied before disconnecting service. After each tenant change, we will need your written statement, under oath, that the premises are unoccupied before we can disconnect service.**

The agreement I selected above applies to all units in the building/complex? Yes No

