



Michigan purchase or sale of residential multi-unit building



Please use this form to notify us about the purchase or sale of a multi-unit building in Michigan. This information will be used to update our records.

Property/Owner Information

Property Address: _____ City: _____ State: _____ ZIP: _____

Date Property Purchased/Sold: _____

Date billing responsibility changes (if different than purchased/sold date): _____

Seller:

Seller/Legal Entity Name: _____

Project/Division Name (if applicable): _____

Seller's Mailing Address: _____ City: _____ State: _____ ZIP: _____

Seller's Phone: (_____) _____ Fed Tax ID/SSN: _____

Purchaser:

Purchaser/Legal Entity Name: _____

Project/Division Name (if applicable): _____

Purchaser's Mailing Address: _____ City: _____ State: _____ ZIP: _____

Purchaser's Phone: (_____) _____ Fed Tax ID/SSN: _____

Purchaser, please complete the following information:

Owner Agreement Options

Please indicate how you would like responsibility for energy service(s) handled between tenants by selecting one of the following three options. **(Please review the Disconnection Rules on the back of this form prior to making your selection.)**

OPTION #1 – All year agreement

I accept billing responsibilities for energy service between tenants. By selecting this option, I will be billed for all energy usage between tenants unless I notify We Energies otherwise.

OPTION #2 – Lock/disconnect agreement

I do not want to assume billing responsibility between tenants. I request We Energies terminate service to the rental dwelling unit.

OPTION #3 – No permanent agreement

I do not want a permanent agreement. I understand that you will notify me at each tenant change and ask me to select whether I want energy service placed in my name or disconnected.

Please mail the bills to (check one):

The purchaser's mailing address above.

The address listed here:

Mailing Address: _____ City: _____ State: _____ ZIP: _____

