

Multi-Family, Commercial, Industrial New Construction Electric and/or Natural Gas Service Application



Return Instructions: Submit your application, development plan and profile, and plat of survey to:

E-mail: CO-Non-Design-WAOC@we-energies.com

Mail: We Energies Central Services, P.O. Box 2046, Milwaukee, WI 53201

Fax: 414-944-5676 or 800-632-1460

Questions: Visit our Web site at we-energies.com or call 800-242-9137

Note: See Engineering Plans section for further instructions.

Service Request

Electric Estimated date electric service required: ____/____/____

If needed, estimated date temporary service required: ____/____/____

Natural Gas Estimated date natural gas service required: ____/____/____

Note: Installations occur approximately three weeks after all requirements are met.

Site Information

Address/Fire Number: _____ Street: _____

City / Town / Village (enter taxing municipality): _____ State: _____ ZIP: _____

County: _____ Development Name: _____

Project Type: Commercial Industrial Multi-Family – # of Units: _____

Current Construction Stage: Pre-Construction Grading/Excavating Foundation

Framing Mechanicals Finishing

Business Type: (i.e., restaurant, retail, etc.): _____

Owner Information

Business Name: _____ Tax ID#: _____ Exempt? Y N

Mailing Address: _____ City: _____ State: _____ ZIP: _____

Contact Name: _____ Additional Contact: _____

Phone: (____) _____ Phone: (____) _____

Fax: (____) _____ Fax: (____) _____

E-mail: _____ E-mail: _____

Preferred Contact Method: Phone E-mail Preferred Contact Method: Phone E-mail

Builder / Contractor Information

Company Name: _____ Company Phone: (____) _____

Contact Name: _____ Contact Phone: (____) _____

E-mail: _____ Fax: (____) _____

Address: _____ Preferred Contact Method: Phone E-mail

City: _____ State: _____ ZIP: _____ Social Security # /Tax ID #: _____

Responsible Party

Who is responsible for electric/natural gas installation charges?

Building Owner Builder / General Contractor

Who is responsible for electric/natural gas usage during construction?

Building Owner Builder / General Contractor

For Office Use Only		Rec'd Date
Scanned	_____	Mtr Rdg Rte _____
Premise ID	_____	Town Code _____
Gas WR #	_____	AMR? <input type="checkbox"/> Y <input type="checkbox"/> N
Gas Copy to	_____	Electric WR # _____
Cust. ID #	_____	Elec Copy to _____
Check Instant ID	<input type="checkbox"/> Y <input type="checkbox"/> N	Acct # _____
		Refer to Positive ID <input type="checkbox"/> Y <input type="checkbox"/> N

Engineering Plans

Status of Plans: Conceptual Preliminary Pre-Final Final Date of Plans: ____/____/____

Please submit the following layers from your plans:

- Drainage, easements, retention ponds
- Buffer zones and preservation areas
- Topographic lines which establish final grade
- Other areas and easements the utility must avoid
- Water
- Sewer and storm sewer
- Wetlands
- Paved areas

The plans and plat of survey are preferred electronically and accepted in DGN, DWG, DFX or CAD format. Please submit these to newlandbase@we-energies.com. If plans and plat of survey are not available electronically, mail us two sets of each.

Are there plans for future development? Yes No If yes, show location(s) on plat or plans.

Note: Any changes in the plat of survey or plans made during the project must be communicated promptly to your We Energies representative. This may result in delays in scheduled construction and/or additional costs.

Engineering Firm

Company Name: _____ Company Phone: (_____) _____

Contact Name: _____ Contact Phone: (_____) _____

E-mail: _____ Fax: (_____) _____

Address: _____ Preferred Contact Method: Phone E-mail

City: _____ State: _____ ZIP: _____

Environmental Information for the Site

If the answer to any of the following questions is yes, we require a copy of your environmental permits, reports or sampling data before construction begins:

- | | | | |
|---|------------------------------|-----------------------------|----------------------------------|
| Are there wetlands, waterways, or ground waters? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Unknown |
| Are there threatened or endangered species? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Unknown |
| Are there cultural or historical resources? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Unknown |
| Are you aware of any hazardous spills or materials? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Unknown |

Note: If any of the above are discovered during construction, crew activity will stop and we will notify you of subsequent action. This may result in delays in scheduled construction and/or additional costs.

Meter Location Requirements

Indicate the following information on the plans and plat of survey:

- The electric meter location(s) with an "E." Number of electric meters required: _____ Public meter? Yes No
 Meter location is _____ ft. _____ of _____ corner (Ex: 3 ft. S of NW corner)
- The natural gas meter location(s) with a "G." Number of natural gas meters required: _____ Public meter? Yes No
 Meter location is _____ ft. _____ of _____ corner (Ex: 3 ft. S of NW corner)
- Separate addresses are required for each meter requested and should be listed on a separate sheet including the way addresses will be designated (A-Z, 1-10, etc.).
- Be sure to designate each unit number on the floor plans.
- Choose your meter locations carefully; there is a charge for relocating your meter/service.
- If the owner or developer requests additional traces because not all piping and traces could be completed during the original visit, they will be charged actual time for the additional visit(s).
- Meter guards are required in traffic areas and will be installed at an additional charge if necessary.

Electric Service Information (Complete this section only if electricity will be provided by We Energies)

Permanent Service

Service Size: 100 Amps 200 Amps 320 Amps
 Other _____ Amps

Service Type: Underground Overhead

Voltage: Single Phase 120/240
 Three Phase 208Y/120
 Three Phase 480/277
 Other _____

Temporary Service (if required)

Service Size: 100 Amps 200 Amps 320 Amps
 Other _____ Amps

Service Type: Underground Overhead

Voltage: Single Phase 120/240
 Three Phase 208Y/120
 Three Phase 480/277
 Other _____

Electrical Equipment Specifications

Connected Load*: Power _____ kW
 Lighting _____ kW
 Total _____ kW

***Note:** Include equipment and motor loads from below.

Estimated Peak Demand _____ kW
 Estimated Future Peak Demand _____ kW

Equipment: Air Conditioner _____ Tons
 Space Heating _____ kW
 Electric Water Heating _____ kW
 Other Major Equipment (specify) _____ kW

Hydraulic Elevator _____ kW
 Welder _____ kW
 Industrial Furnace _____ kW

Motors: Largest Motor Size _____ HP Code Letter (if known) _____
 Amps _____ Frequency of Start _____ Inrush _____
 Motor Application _____
 Will more than one motor start at a time? Yes No

Electrical Contractor Information

Company Name: _____ Company Phone: (_____) _____
 Contact Name: _____ Contact Phone: (_____) _____
 E-mail: _____ Fax: (_____) _____
 Address: _____ Preferred Contact Method: Phone E-mail
 City: _____ State: _____ ZIP: _____

Natural Gas Service Information (Complete this section only if natural gas will be provided by We Energies.)

Delivery Pressure

Standard (7" wc) Elevated (2 psig) Other (please specify - 5, 10, etc.): _____(psig)

- Requests for delivery pressure greater than 2 psig requires submittal of final design calculations. See National Fuel Gas Code (2002 or later edition) for suggested format.
- Check with heating dealer if unsure of pressure; there is a charge for changes to pressure after installation.

Wall Construction at Meter Location

Masonry Block/Brick Poured Concrete Metal Wall Panel Wood Frame

Natural Gas Equipment Specifications

Type	Quantity	BTUs	Type	Quantity	BTUs
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Natural Gas Service Information (continued)

Natural Gas Contractor Information

Heating Contractor Name: _____

Company Phone: (_____) _____

Contact Name: _____

Contact Phone: (_____) _____

E-mail: _____

Fax: (_____) _____

Address: _____

Preferred Contact Method: Phone E-mail

City: _____ State: _____ ZIP: _____

Plumbing Contractor Name: _____

Company Phone: (_____) _____

Contact Name: _____

Contact Phone: (_____) _____

E-mail: _____

Fax: (_____) _____

Address: _____

Preferred Contact Method: Phone E-mail

City: _____ State: _____ ZIP: _____

Location of Customer-Owned Facilities and Natural Obstacles

For any above or underground facilities or obstacles on your property, check the appropriate box(es) below and mark them on your plat of survey.

- | | | | | |
|---------------------------------|--|---|---|--|
| <input type="checkbox"/> Well | <input type="checkbox"/> Outdoor Lighting | <input type="checkbox"/> Sewer Lateral | <input type="checkbox"/> Private Electric | <input type="checkbox"/> Underground Tank/Fuel Lines |
| <input type="checkbox"/> Septic | <input type="checkbox"/> Steep Hill | <input type="checkbox"/> Sprinkler System | <input type="checkbox"/> Drain Tiles/Downspouts | <input type="checkbox"/> Customer-Owned Cable |
| <input type="checkbox"/> Trees | <input type="checkbox"/> Retaining Wall | <input type="checkbox"/> Wetlands/Creeks | <input type="checkbox"/> Sump Pump Discharge | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Rock | <input type="checkbox"/> Future building additions, concrete slabs, etc. | | | |

Note: We Energies and/or its agents are not responsible for damage to your facilities that are not properly marked before our work begins.

Important Electric and Natural Gas Service Information

- Additional charges for electric and/or natural gas installations apply from Dec. 1 through March 31. To avoid these charges:
 - Option 1: The completed and signed Ready for Service card(s) for electric and/or natural gas service needs to be submitted to We Energies on or before Nov. 30. By submitting the card, you are verifying that all ready for service requirements are met.
 - Option 2: Request your electric and/or natural gas facilities to be scheduled for installation during the weeks following March 31.
- A 4-foot horizontal and 10-foot vertical separation is required between the natural gas service regulator and sources of ignition or appliance/equipment air intakes. This same separation also is recommended in the proximity of operable windows and doors.
- To avoid additional installation charges, the electric and natural gas meters should each be located on the exterior wall closest to the facilities from which they will be served.
- Clear a minimum 10-foot-wide path along the service route from the property line to the meter location. Please make sure obstacles like dirt piles and construction materials are not in the way.
- Allow approximately 30 days for us to obtain the required permits for electric and/or natural gas service installation.
- After installation is complete, we will backfill with existing soil. For more information on surface restoration, please visit www.we-energies.com/newservice or call and request a brochure.

Authorization

I certify that I own or am the authorized representative of the person(s) who owns the property indicated in this application. I certify the information provided is accurate and will promptly inform We Energies of any plan revisions. If installation requirements differ from what is submitted on this application, I understand these changes may result in delays and/or an increased cost to me.

Signature: _____ Date: ____/____/____

Printed Name: _____

We value you as a customer and look forward to working with you.